**THE PASET AFRICA REGIONAL SCHOLARSHIP AND INNOVATION FUND**

 **Project Proposal Template**

 **RSIF Cooperability Grant**

 **Proposal submission deadline: May 31, 2021, 23:59hrs EAT**

|  |  |
| --- | --- |
| **Project Title** |  |
| **Project Acronym** |  |
| **Project Leader/ Lead Applicant** |  |
| **Details of Administering Organization (RSIF AHU)** |  |
| **Project Duration** |  |
| **Project Budget (RSIF component)** |  |
| **Partners (Name and Address) *(where applicable)*** | **Name**1. | **Address** |
| 2. |  |
| **Team Composition *(where applicable)*** | **Name** | **Title/ Affiliation** |
| 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |

Dear Applicant,

Please, read these instructions for writing the proposal carefully.

## **General remarks**

1. The proposal should not exceed 15 pages including references written in English or French.
2. Use Times New Roman, font size 12, single spacing, normal margins, portrait orientation
3. The following documents must be attached to the online application system:
	1. A complete project proposal
	2. The Project result matrix (See template provided)
	3. Budget (See template provided)
	4. Official letters of support from African Host University and partner organizations
	5. Certificate of registration for private sector firms, Business Incubators, accelerators or Tech hubs, (where applicable)
	6. CVs for applicants
4. The online system will accept the following file types: .doc, .docx, .pdf, .rtf, .zip, .rar, .xls, .jpg, .jpeg, .png, .bmp, .tif. The maximum file size accepted for any single file is 5 MB
5. The deadline for submission of proposals is **May 31, 2021, 23:59hrs EAT.** Please note that late applications will not be accepted.
6. Project Overview

Provide a ½ page summary of the project, keep it simple and avoid technical language (if possible), summarize the project aims and how they will be achieved, significance, expected outcomes and national/community benefits of the project. **This summary will be used for communication with external stakeholders and be published on the RSIF website.**

1. Introduction

*Explain the field of your innovation, its global and regional outlook and why it is important for Africa. Explain if similar work has been done on the same issue and the missing links or gaps your project intends to address. (max 1.5 pages)*

### Description of the Innovation/ technology

*Briefly describe the innovative idea or technology,* *explain what is new or unique about the technology, product or service. Indicate whether it has been tested or deployed elsewhere, especially in Africa. Discuss the regional challenge it will address.*

1. Link to business

*Describe the business and market potential of your project and/or any linkages that will lead to creating business opportunities.*

### Objectives, Expected Outcomes and Outputs

*Describe the expected outcomes of the proposed project and potential applications of the expected results. Provide outcomes that can be measured quantitively. (1 Page)*

### Methodology

*Outline the design, tools and methods to be used to execute the proposed project, demonstrate that they are adequately developed, well integrated and appropriate to the aims of the proposed project*. (1.5 Pages)

### Description of activities

*Describe the main activities to be executed to achieve the expected outcomes and outputs. (2 Pages)*

### Gender Considerations

*Describe how your project has incorporated gender issues and the likely impact on women and men (1 Page)*

### Risk Analysis

*Describe the potential physical, environmental, political, economic and social risks that may be encountered during project implementation and proposed mitigation plans. This should be submitted along with the completed environmental and social screening tools provided in Annex 1. (Max 1 page)*

### Ethical Considerations

*Briefly describe the ethical issues that your project is likely to present during implementation, and how you plan to obtain the necessary ethical approvals. (0.5 Page)*

1. Intellectual Property Management

*Indicate whether your product/technology is patented or has other forms of intellectual property (IP) tied to it, and if you have the freedom to use the IP in this project. If none exists, indicate how IP rights will be managed by the consortium.*

1. Partnerships

*Briefly explain the collaborative partnerships from private sector and international partners within the proposed project. Explain the role and specific contribution of each partner and how activities will be implemented collaboratively*. (1 Page).

1. Budget and Matching Funding Support

*Indicate the total proposed budget, clearly highlighting the matching funds. Complete the consolidated detailed budget as per the budget template provided.)*

Matching Support: *State the matching support (either in-kind or in-cash or both), the sources of the support and how these will benefit or add value to the project. (1 Page)*

1. References

*List the references. (1 Page))*

Annex 1.

ENVIRONMENTAL AND SOCIAL SAFEGUARDS

PRE-SCREENING TOOL

All projects receiving funding from RSIF must adhere to the Environmental and social safeguard Framework of the World Bank. Screening and categorization of projects is one of the key delivery requirements of the World Bank’s Social and Environmental Safeguard Framework. This pre-screening tool will assist the RSIF RCU fulfill this requirement by identifying potential social and environmental risks and their significant and determine the level management required to address the potential risks and impacts. A more detailed assessment will be done to successful projects at the time of award that will inform the design of tools and mitigation plans to provide guidance to the implementation of quality projects and meet the requirements of the World Bank Environmental and Social Safeguard Framework.

1. Grievance Redress Mechanism

|  |  |  |
| --- | --- | --- |
| No |  | Response |
| 1 | Does the University have a grievance redress mechanism? |  |
| 2 | Describe the University’s grievance redress mechanisms related to grant/ projects and partnerships and the remedial processes |  |

1. Social Safeguard

|  |  |  |
| --- | --- | --- |
| No |  | Response |
| 1 | Describe any negative social and economic impact the project may have on the community e.g (providing access to community development resources and project benefits |  |
| 2 | Briefly describe in the space below how the Project is likely to improve gender equality and women’s empowerment in ASET field |  |

1. Environmental Safeguards

|  |  |  |
| --- | --- | --- |
| No |  | Response |
| 1 | Does the University have an environmental management policy? |  |
| 2 | What are the expected environmental impacts out of the proposed project activities? |  |
| 3 | How will the above impacts be mitigated? |  |