**THE PASET AFRICA REGIONAL SCHOLARSHIP AND INNOVATION FUND**

 **Project Proposal Template**

 **RSIF Research Award**

 **Proposal submission deadline: May 31, 2021, 23:59hrs EAT**

|  |  |
| --- | --- |
| **Project Title** |  |
| **Project Acronym** |  |
| **Project Leader/ Lead Applicant** |  |
| **Details of Administering Organization (RSIF AHU)** |  |
| **Project Duration** |  |
| **Project Budget (RSIF component)** |  |
| **Partners** |  |
| **Partners (Name and Address)** | **Name of entity and project team member**1. | **Address/ contact email** |
| 2. |  |
| **Project Team Composition (AHU)** | **Name** | **Title/ Affiliation & Contact email** |
| 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |

Dear Applicant,

Please, read these instructions for writing the proposal carefully.

## **General remarks**

1. The proposal should not exceed 15 pages including references written in English or French.
2. Use Times New Roman, font size 12, single spacing, normal margins, portrait orientation
3. The following documents must be attached to the online application system:
	1. A complete project proposal
	2. The Project result matrix and Workplan (See template provided)
	3. Budget (See template provided)
	4. Official letters of support from African Host University and partner organizations
	5. CVs for applicants
4. The online system will accept the following file types: .doc, .docx, .pdf, .rtf, .zip, .rar, .xls, .jpg, .jpeg, .png, .bmp, .tif. The maximum file size accepted for any single file is 5 MB
5. The deadline for submission of proposals is May 31, 2021, 23:59hrs EAT**.** Please note that late applications will not be accepted.
6. Project Overview

Provide a ½ page summary of the project, keep it simple and avoid technical language (if possible), summarize the project aims and how they will be achieved, significance, expected outcomes and national/community benefits of the project. **This summary will be used for communication with external stakeholders and be published on the RSIF website.**

### Introduction and problem statement

*Describe the motivation and focus of the proposed project. Include information about the recent international progress in the field and the relationship of this proposal to similar ongoing work. Analyze context of the problem addressed and gap to be addressed. (max 1.5 pages)*

### Objectives, Expected Outcomes and Outputs

*Describe the expected outcomes of the proposed project and potential applications of the expected results. Provide outcomes that can be measured quantitively. (1 Page)*

### Methodology

*Outline the design, tools and methods to be used to execute the proposed project, demonstrate that they are adequately developed, well integrated and appropriate to the aims of the proposed project*. (1.5 Pages)

### Description of activities

*Describe the main activities to be executed to achieve the expected outcomes and outputs. (2 Pages)*

### Development Gender Considerations

*Describe how your project has incorporated gender issues and the likely impact on women and men (1 Page)*

1. Mentoring and Capacity Building of PhD Students

*Kindly indicate how the project will integrate RSIF PhD students for mentoring and capacity building. Provide specific details of scholars involved in the project from your department and their scope of work in the project. Where possible indicate suggested topics for the students to be involved in the project.*

### Alignment to country strategies and overall socio-economic impact

*Describe how the proposed project might result in economic, environmental and/ or social benefits for the country as well as contribute to the countries strategic agenda for science and innovation or relevant strategies related to the thematic area. (1 Page)*

### Risk Analysis

*Describe the potential physical, environmental, political, economic and social risks that may be encountered during project implementation and proposed mitigation plans. This should be submitted*

### Ethical Considerations

*Briefly describe the ethical issues that your project is likely to present during implementation, and how you plan to obtain the necessary ethical approvals. (0.5 Page)*

1. Partnerships

*Briefly explain the collaborative partnerships within the proposed project. Explain the role and specific contribution of each partner*. (1 Page).

1. Budget and Matching Funding Support

*Indicate the total proposed budget, clearly highlighting the matching funds. Complete the consolidated detailed budget as per the budget template provided.*

**Matching Funding:** *State the matching support (either in-kind or in-cash or both), the sources of the support and how these will benefit or add value to the project.*

1. References

*List the references. (1 Page)*

Annex 1.

ENVIRONMENTAL AND SOCIAL SAFEGUARDS

PRE-SCREENING TOOL

All projects receiving funding from RSIF must adhere to the Environmental and social safeguard Framework of the World Bank. Screening and categorization of projects is one of the key delivery requirements of the World Bank’s Social and Environmental Safeguard Framework. This pre-screening tool will assist the RSIF RCU fulfill this requirement by identifying potential social and environmental risks and their significant and determine the level management required to address the potential risks and impacts. A more detailed assessment will be done to successful projects at the time of award that will inform the design of tools and mitigation plans to provide guidance to the implementation of quality projects and meet the requirements of the World Bank Environmental and Social Safeguard Framework.

1. Grievance Redress Mechanism

|  |  |  |
| --- | --- | --- |
| No |  | Response |
| 1 | Does the University have a grievance redress mechanism? |  |
| 2 | Describe the University’s grievance redress mechanisms related to grant/ projects and partnerships and the remedial processes |  |

1. Social Safeguard

|  |  |  |
| --- | --- | --- |
| No |  | Response |
| 1 | Describe any negative social and economic impact the project may have on the community e.g (providing access to community development resources and project benefits |  |
| 2 | Briefly describe in the space below how the Project is likely to improve gender equality and women’s empowerment in ASET field |  |

1. Environmental Safeguards

|  |  |  |
| --- | --- | --- |
| No |  | Response |
| 1 | Does the University have an environmental management policy? |  |
| 2 | What are the expected environmental impacts out of the proposed project activities? |  |
| 3 | How will the above impacts be mitigated? |  |