**THE PASET AFRICA REGIONAL SCHOLARSHIP AND INNOVATION FUND**

**MOZSKILLS SUB-PROJECT**

**Project Proposal Template**

**Research Award**

**Proposal submission deadline: 31st May 2022 23:59hrs CAT**

|  |  |  |
| --- | --- | --- |
| **Project Title** |  | |
| **Project Acronym** |  | |
| **Project Leader/ Lead Applicant** |  | |
| **Name and address of Mozambican University or Public Research Institute** |  | |
| **Project Duration** |  | |
| **Project Budget (RSIF component)** |  | |
| **Partners** |  | |
| **Partners (Name and Address)** | **Name of entity** | **Address/ contact email** |
| 1. |  |
| 2. |  |
| **Project Team Composition** | **Full Name** | **Title/ Affiliation & Contact email** |
| 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |

Dear Applicant,

Please, read these instructions carefully as you begin to write your proposal.

1. **General guidelines**
2. The proposal should not exceed 15 pages including references written in English or Portuguese.
3. Use Times New Roman, font size 12, single spacing, normal margins, portrait orientation
4. The following documents must be attached to the online application system:
   1. A complete project proposal using the template provided
   2. The Project results matrix and Workplan (See template provided)
   3. Project Budget (See template provided)
   4. Official letters of support from Mozambican University or Public Research Institute signed by the Dean or Principal of College or School.
   5. Letter of support from collaborating international partner(s).
   6. CVs of key research team members.
5. The online system will accept the following file types: .doc, .docx, .pdf, .rtf, .zip, .rar, .xls, .jpg, .jpeg, .png, .bmp, .tif. The maximum file size accepted for any single file is 5 MB
6. The deadline for submission of proposals is May 31,2022,23:59hrs CAT. Please note that late applications will not be accepted.
7. **Budget guidelines**

RSIF Budget Contribution

1. Specify the budget items using the template provided in a more detailed manner. Please, note that inappropriate costs may be a reason for rejecting a proposal, even if it is scientifically excellent.
2. For this grant, the maximum contribution from RSIF is $90,000

Matching Funding

1. Please, note this grant encourages additional funding from other sources. Applicants are advised to provide a guarantee of matching support (such as letters of financial commitment or other documentation) along with the proposal.
2. In-kind resources are defined as the fair value of non-cash contributions of goods and services calculated using the fair market price. In-kind contributions necessary for the success of the project are eligible as matching support.

Non-Permissible costs

1. Purchase of motor vehicles, motorcycles, motorboats
2. Contingency line item

Cost categories

The following budget categories are applicable to this grant.

Direct Costs: RSIF will cover the following cost categories under this grant

|  |  |  |
| --- | --- | --- |
|  | Cost Category | Covers |
| a) | Personnel | Coordination allowance to Lead Applicant. Due to budget constraints the project may not provide an allowance to all research team members. The project will provide an allowance of up to US$ 100 per month for a max of 3 team members |
| b) | Capital Assets | Minor research equipment necessary for project  implementation up to $3,000, if your project needs assets above $3,000, kindly include and provide a justification for the same in the budget notes in the budget template. |
| c) | Renovations and minor civil works | Minor construction and remodeling of laboratories up to a  max of 10% of total budget. |
| c) | Research Supplies and services | Research consumables, casual labour (wages) and  consulting and expertise for special outsourced services |
| d) | Travel and Subsistence | Travel tickets, ground transfers, accommodation, subsistence allowance (per diem) for project related activities…etc |
| e) | Operation costs | Workshop Printing, copy, scanning, internet connectivity,  bank charges and other direct expenses related to the project |
| f) | Overhead costs (Indirect costs) | Support to Mozambican University responsible for the implementation of a project to cover costs such as non- scientific staff, other non-specific utilities, office services such as photocopy, printing, office stationery etc) calculated as a percentage of total direct costs. Max allowable overhead is 10%. The University is encouraged to provide overheads as part of their in-kind contribution to the project. |

1. Project Overview

Provide a ½ page summary of the project, keep it simple and avoid technical language (if possible), summarize the project aims and how they will be achieved, significance, expected outcomes and national/community benefits of the project. **This summary will be used for communication with external stakeholders and be published on the RSIF website.**

1. Introduction and problem statement

*Describe the motivation and focus of the proposed project. Include information about any recent developments in the field of the project and the relationship of this proposal to similar ongoing work. Analyze the context of the problem addressed and gap(s) to be addressed. (Max 1 ½ pages)*

1. Alignment to country strategies and overall socio-economic impact

*Describe how the proposed project might result in economic, environmental and/ or social benefits for the country as well as contribute to the countries strategic agenda for science and innovation or relevant strategies related to the thematic area. (1 Page)*

1. Objectives, Expected Outcomes and Outputs

*Describe the expected outcomes of the proposed project and potential applications of the expected results. (NB: The outcomes should be measured quantitively) (Max 1 Page)*

1. Description of activities

*Describe the main activities to be executed to achieve the expected outcomes and outputs. (Max 2 Pages)*

1. Methodology

*Outline the design, tools and methods that will be used to execute the proposed project. They should be adequately developed, well integrated and appropriate to the aims of the proposed project*. (*Max 1 ½ Pages*)

1. Gender Considerations

*Describe how your project has incorporated gender issues and the likely impact on women and men (Max 1 Page)*

1. Mentorship and Capacity Building of PhD Students

*Please indicate how the project will integrate RSIF PhD students or other Mozambican PhD students for mentorship and capacity building. Provide specific details of scholars involved in the project in your department and their scope of work in the project. Where possible indicate suggested topics for the students that will be involved in the project.*

1. Risk Analysis

*Describe the potential physical, environmental, political, economic, and social risks that may be encountered during project implementation and proposed mitigation plans.* *This should be submitted along with the completed environmental and social screening tools provided in Annex 1. (Max 1 page)*

1. Ethical Considerations

*Briefly describe any ethical issues that your project is likely to present during implementation, and how you plan to obtain the necessary ethical approvals. (Max ½ Page)*

1. Team composition and partnerships

*Briefly explain the composition of your team indicating collaborative partnerships with private sector, international partners and any other within the proposed project. Explain each of their roles and specific contribution and how activities will be implemented collaboratively*. (*Max 1 Page*)

1. Budget and Matching Support

*Indicate the total proposed budget (including matching funds) by completing the detailed budget as per the budget template provided.*

**Matching Support:** *State the matching support (either in-kind or in-cash or both), clearly indicate the sources of the support and how these will benefit or add value to the project. (Max 1 page)*

1. References

*List the references. (1 Page)*

Annex 1.

ENVIRONMENTAL AND SOCIAL SAFEGUARDS

PRE-SCREENING TOOL

All projects receiving funding from RSIF must adhere to the Environmental and social safeguard Framework of the World Bank. Screening and categorization of projects is one of the key delivery requirements of the World Bank’s Social and Environmental Safeguard Framework. This pre-screening tool will assist the RSIF RCU fulfill this requirement by identifying potential social and environmental risks and their significant and determine the level management required to address the potential risks and impacts. A more detailed assessment will be done to successful projects at the time of award that will inform the design of tools and mitigation plans to provide guidance to the implementation of quality projects and meet the requirements of the World Bank Environmental and Social Safeguard Framework.

1. Grievance Redress Mechanism

|  |  |  |
| --- | --- | --- |
| No |  | Response |
| 1 | Does the University or Public research institute have a grievance redress mechanism? |  |
| 2 | Describe the University’s or research institute’s grievance redress mechanisms related to grant/ projects and partnerships and the remedial processes |  |

1. Social Safeguard

|  |  |  |
| --- | --- | --- |
| No |  | Response |
| 1 | Describe any negative social and economic impact the project may have on the community e.g (providing access to community development resources and project benefits |  |
| 2 | Briefly describe in the space below how the Project is likely to improve gender equality and women’s empowerment in ASET field |  |

1. Environmental Safeguards

|  |  |  |
| --- | --- | --- |
| No |  | Response |
| 1 | Does the University or Public Research Institute have an environmental management policy? |  |
| 2 | What are the expected environmental impacts out of the proposed project activities? |  |
| 3 | How will the above impacts be mitigated? |  |