**THE PASET AFRICA REGIONAL SCHOLARSHIP AND INNOVATION FUND**

 **Project Proposal Template**

 **RSIF Junior Investigator Research Award (JIRA)**

|  |  |
| --- | --- |
| **Project Title** |  |
| **Project Acronym** |  |
| **Project Leader/ Lead Applicant** |  |
| **Details of Administering Organization**  |  |
| **Project Duration** |  |
| **Project Budget (RSIF component)** |  |
| **Partners** |  |
| **Partners (Name and Address)** | **Name of entity and project team member**1. | **Address/ contact email** |
| 2. |  |
| 3. |  |
| **Project Team Composition**  | **Name** | **Title/ Affiliation & Contact email** |
| 1 |  |
| 2 |  |
| 3 |  |
| 4. |  |
| 5. |  |
| 6 |  |

Dear Applicant,

Please, read these instructions for writing the proposal carefully.

## **General remarks**

1. The proposal should not exceed 15 pages including references written in English or French.
2. Use Times New Roman, font size 12, single spacing, normal margins, portrait orientation
3. The following documents must be attached to the online application system:
	1. A complete project proposal
	2. The Project result matrix and Workplan (See template provided)
	3. Budget (See template provided)
	4. Official letters of support from the Administering Organization and partner organizations
	5. CVs for applicant and Partner
	6. Personal Statement (outlining vision for your career growth)
	7. Recommendation Letter from AHU indicating the applicant has met requirements for graduation/ graduated
4. The online system will accept the following file types: .doc, .docx, .pdf, .rtf, .zip, .rar, .xls, .jpg, .jpeg, .png, .bmp, .tif. The maximum file size accepted for any single file is 5 MB
5. The deadline for submission of proposals is on an on-going basis. Until all grants are allocated.
6. Project Overview

Provide a ½ page summary of the project, keep it simple and avoid technical language (if possible), summarize the project aims and how they will be achieved, significance, expected outcomes and national/community benefits of the project. **This summary will be used for communication with external stakeholders and be published on the RSIF website.**

### Introduction and problem statement

*Describe the motivation and focus of the proposed project. Include information about the recent international progress in the field and the relationship of this proposal to similar ongoing work. Analyze context of the problem addressed and gap to be addressed. (max 1.5 pages)*

### Objectives, Expected Outcomes and Outputs

*Describe the expected outcomes of the proposed project and potential applications of the expected results. Provide outcomes that can be measured quantitively. (1 Page)*

### Methodology

*Outline the design, tools and methods to be used to execute the proposed project, demonstrate that they are adequately developed, well integrated and appropriate to the aims of the proposed project*. (1.5 Pages)

### Description of activities

*Describe the main activities to be executed to achieve the expected outcomes and outputs. (2 Pages)*

1. Overall Socio-economic impact and commercial relevance

*Describe the envisaged economic and societal impact of your project especially in relation to the national and regional development plans of SSA. Highlight any commercial potential/ business linkage of your proposed idea. (1 page)*

### Development Gender Considerations

*Describe how your project has incorporated gender issues and the likely impact on women and men (1 Page)*

1. Mentoring and Capacity Building of Msc Students

*Indicate if your project will integrate any Msc students. Indicate the number of students and suggested topics for their study, where applicable*

### Risk Analysis

*Describe the potential physical, environmental, political, economic, and social risks that may be encountered during project implementation and proposed mitigation plans. This should be submitted*

### Ethical Considerations

*Briefly describe the ethical issues that your project is likely to present during implementation, and how you plan to obtain the necessary ethical approvals. (0.5 Page)*

1. Partnerships

*Briefly explain the collaborative partnerships within the proposed project. Explain the* ***role and specific contribution of each partne****r*. (1 Page).

1. Budget and Matching Funding Support

*Indicate the total proposed budget, clearly highlighting the matching funds. Complete the consolidated detailed budget as per the budget template provided.*

**Matching Funding:** *State if there is any matching support (either in-kind or in-cash or both )by the university or partners, the sources of the support and how these will benefit or add value to the project.*

1. Publications

*Highlight the publications made by the lead applicant and the collaborating partner, you may provide relevant links) (0.5 page)*

1. References

*List the references. (1 Page)*

Annex 1.

ENVIRONMENTAL AND SOCIAL SAFEGUARDS

PRE-SCREENING TOOL

All projects receiving funding from RSIF must adhere to the Environmental and social safeguard Framework of the World Bank. Screening and categorization of projects is one of the key delivery requirements of the World Bank’s Social and Environmental Safeguard Framework. This pre-screening tool will assist the RSIF RCU fulfill this requirement by identifying potential social and environmental risks and their significant and determine the level management required to address the potential risks and impacts. A more detailed assessment will be done to successful projects at the time of award that will inform the design of tools and mitigation plans to provide guidance to the implementation of quality projects and meet the requirements of the World Bank Environmental and Social Safeguard Framework.

1. Grievance Redress Mechanism

|  |  |  |
| --- | --- | --- |
| No |  | Response |
| 1 | Does the University have a grievance redress mechanism? |  |
| 2 | Describe the University’s grievance redress mechanisms related to grant/ projects and partnerships and the remedial processes |  |

1. Social Safeguard

|  |  |  |
| --- | --- | --- |
| No |  | Response |
| 1 | Describe any negative social and economic impact the project may have on the community e.g (providing access to community development resources and project benefits |  |
| 2 | Briefly describe in the space below how the Project is likely to improve gender equality and women’s empowerment in ASET field |  |

1. Environmental Safeguards

|  |  |  |
| --- | --- | --- |
| No |  | Response |
| 1 | Does the University have an environmental management policy? |  |
| 2 | What are the expected environmental impacts out of the proposed project activities? |  |
| 3 | How will the above impacts be mitigated? |  |